

MINUTE NUMBER	Minutes of the Meeting of Nocton Parish Council held in The Hive, Wasps Nest, on Tuesday, 15 October 2019 at 7:00 pm	ACTION
	<p>PRESENT: Cllr Ian Goldsworthy (Chair), Cllr Elisabeth Murray (Vice Chair), Cllr Neil Faulkner, Cllr Philip Johnston-Davis, Cllr Graham Jones, Cllr Jane Kania, Cllr Michael Kaye.</p> <p>Also present: R Keillar (Clerk), CCllr Ron Oxby, DCllr Laura Pearson</p> <p>5 members of the Public</p>	
	<p><u>PUBLIC QUESTION TIME</u> None received.</p>	
402	<p><u>APOLOGIES AND REASON FOR ABSENCE</u> DCllr Laura Pearson gave a verbal apology on behalf of DCllr Nick Byatt.</p>	
403	<p><u>DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> Cllr E Murray declared an interest in agenda item 8 a) i. Cllr P Johnston-Davis declared an interest in agenda item 8 a) i.</p>	
404	<p><u>MINUTES</u> a) It was proposed by Cllr G Jones, seconded by Cllr N Faulkner and it was RESOLVED that the Minutes of the meeting of the Parish Council held 10 September 2019 be taken as read and signed as correct.</p>	
405	<p><u>REPORTS OF REPRESENTATIVES</u> a) Local Police – The police report had been received; 10 September - 8 October 2019; there have been no reported crimes: b) District Councillors –DCllr Laura Pearson had submitted her report by email, which had been circulated and posted onto the website. She gave a brief verbal update. c) County Councillor – CCllr Oxby had submitted his report by email, which had been circulated and posted onto the website. He gave a brief verbal update.</p>	
406	<p><u>PARISH CLERK</u> a) The Parish Council noted the Clerk’s Report which had been circulated previously. Items discussed further: item 15. It was agreed that there was no desire to pursue LCC for a replacement pf the dead cherry tree, which had recently been removed. Item 22. It was agreed to inform the correspondent requesting permission to access Nocton Hall, that the site is private, derelict and unstable and that Lincolnshire police make regular visits to deter trespassers. Item 25. It was agreed that the clerk could attend the LALC Clerks’ Networking Event at a cost of £9.35. b) The Parish Council noted the Financial Report. It was agreed to drawdown the final balance of £48,000 from the PWLB, prior to the deadline of 12 November as a contingency and on the strict understanding that it only be used for any additional work considered absolutely necessary to provide for a fully functioning building on opening and where to delay carrying out such work to a later date would not be cost effective. Any unused funds on completion of the project would be paid back to the Public Works Loan Board.</p>	<p>Clerk</p> <p>clerk</p>
407	<p><u>NOCTON VILLAGE HALL – PROPOSED REDEVELOPMENT</u> a) It was noted that the project is still expected to be complete by mid January 2020 and details relating to the internal layout, etc are due to be finalised by the next PC meeting. b) Cllr P Johnston-Davis delivered a verbal report regarding the status and work of the Working Group established to propose future management arrangements, lettings policies etc. for the new Hall.</p>	

	<p>c) Cllr M Kaye gave an update in respect of a range of issues relating to the construction of the new Hall, including the following:</p> <ol style="list-style-type: none"> 1. Provision of a hedge at the south end of the Builder's Yard. To be planted in November. 2. The extra heating required is confirmed as suspended infra-red heaters. 3. Various final layouts, etc to be determined for individual rooms. In progress, update and decisions at next meeting. 4. Kitchen specification. Designs/costs from Howdens and Magnet had been sourced by representatives of the PC. It was proposed by Cllr G Jones, seconded by Cllr M Kaye and it was RESOLVED that the Howdens Design would be purchased via the Contractor, Maher Millard, at a cost of £5,293.19 (+VAT). A suitable sink/draining board and fast-cycle dishwasher had been sourced at estimated costs of £223.30 and £322.50. These would be purchased separately. 5. Final mounting of the Defibrillator. Confirmed at SE corner facing South, with a power point. 6. Provision of equipment, etc previously promised by Beeswax Farming. The Chair would contact the Farm to progress. 7. Terms of the Lease for the Community Building to the new management body. It was proposed by Cllr M Kaye, seconded by Cllr G Jones and it was RESOLVED that the PC would enlist the services of a legal professional body for advice, at an initial cost of up to £1,500. It was agreed that Sills and Betteridge be approached. 8. A formal acceptance procedure once the building is completed. This is in progress. <p>D) Cllr I Goldsworthy, Cllr G Jones and Cllr M Kaye outlined the perceived misunderstanding which has come to light following receipt of correspondence from the Social Club regarding the use of the Leisure Area of the Community Building and the responsibilities of the PC under the terms of the existing Covenant on the Land, etc. It was agreed that a meeting would be arranged for members of the PC and members of the SC to discuss in more detail, with the outcome to be reported at the next meeting. Dates tbc.</p>	<p>Clerk</p> <p>Cllr G. Jones</p> <p>Cllr I Goldsworthy</p> <p>Clerk</p>
<p>408</p>	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr E Murray delivered a verbal update, including to note Potterhanworth's disappointment that the Plan would remain as currently adopted. A further invoice received from the Consultant, Ann Skippers Planning, is to be contested, as the additional work had not been requested and is of no benefit to the NP or the PC. It was proposed by Cllr J Kania, seconded by Cllr G Jones and it was RESOLVED that a reply be sent to the Consultant to express the PC's disappointment that in spite of spending significant amounts of public money, it has not received the clarity it was seeking. It was agreed to remove this item from future agendas.</p>	<p>Clerk</p>
<p>409</p>	<p><u>PLANNING APPLICATIONS AND ISSUES</u></p> <ol style="list-style-type: none"> a) The Parish Council considered the following applications: <ol style="list-style-type: none"> i. 19/1215/OUT 7 Rostrop Road Nocton. (extension to date for comments: 16 October). It was agreed to submit a comment in support of this application ii. 19/1284/TPO. 5 Rectory Close, Potterhanworth. iii. 19/1230/ADV Hanworth Country Park Station Road Potterhanworth iv. 19/1230/ADV Hanworth Country Park Station Road Potterhanworth – amendment v. 19/0398/VARCON Rushfield Lakes Station Road Potterhanworth – amendment 	<p>Clerk</p>

	<ul style="list-style-type: none"> vi. 19/1266/HOUS 11 The Park Potterhanworth vii. 19/0356/FUL Land Adjacent To 1 Church Farm Cottages Barff Road Potterhanworth – amendment. viii. 19/1229/FUL Hanworth Country Park Station Road Potterhanworth <p>b) To note the following planning decisions:</p> <ul style="list-style-type: none"> i. 19/1044/HOUS The Rise Plough Hill Potterhanworth Booths – approved ii. 19/0859/HOUS West Barn 1 Church Lane Potterhanworth – approved subject to conditions 	
410	<p><u>NOCTON HALL</u> Cllr I Goldsworthy reported that he had received a response from NKDC regarding the current position relating to Nocton Hall and the former RAF Hospital site. (attached). As DCllr Nick Byatt was not present any update from him will be reported at the next meeting.</p>	DCllr Nick Byatt
411	<p><u>MAINTENANCE OF THE BECK</u> Following the receipt of comments that the Beck is in need of maintenance and is jointly the responsibility of NKDC and LCC., DCllr Nick Byatt had suggested a volunteer group might attend to this issue. It was suggested that DCllr Nick Byatt should arrange any action independently of the PC as although residents would, no doubt, wish to assist, the matter was clearly the responsibility of. NKDC/LCC.</p>	DCllr Nick Byatt
412	<p><u>STRAW ON THE HIGHWAY</u> No further progress has been made regarding this. As DCllr Nick Byatt had offered to investigate this with NKDC officers but was not present, his report will be accepted at the next meeting.</p>	DCllr Nick Byatt
413	<p><u>TREE WORKS</u> It was proposed by Cllr J Kania, seconded by Cllr N Faulkner and it was RESOLVED that both the Essential and the Desirable tree works be carried out by Lincolnshire Eco-Arborists, at a cost of £508.33 + VAT.</p>	clerk
414	<p><u>POLICIES</u></p> <p>1. It was agreed that the following Policies be re-adopted:</p> <ul style="list-style-type: none"> a) Standing Orders b) Financial Regulations c) Code of Conduct (NKDC CoC) d) Complaints Procedure e) Communications Policy f) Model Publication Scheme g) Social Media h) Audio Recording at Meetings i) Health and Safety j) Bullying and Harassment/Dignity at Work k) Disciplinary, Dismissal and Grievance Procedure l) Equality & Diversity Policy <p>2. It was agreed that the following GDPR Policies and Procedures be re-adopted:</p> <ul style="list-style-type: none"> a) Data Map b) Data Protection Policy c) Subject Access Request Procedure d) Data Breach Policy e) Records Retention Policy f) Privacy Notices 	

	<p>3. It was proposed by Cllr G Jones, seconded by Cllr E Murray and it was RESOLVED that the following new Policy be adopted: A) Events Policy, including application form.</p>	
415	<p><u>PROGRESS REPORTS OF PARISH COUNCILLORS</u> a) Cllr J Kania reported that: i. Potterhanworth PCC St Andrews had contacted the Parish Council, via her, to suggest that Nocton PC join them again this year, for a joint Remembrance Service and wreath laying, at St Andrew’s Church. It was noted that the Clerk advised that the purchase be through RBL, as previously advised (09/11/18). It was agreed that Cllr J Kania purchase a wreath from a local supplier, at a maximum cost of £25, on behalf of the PC. Cllr M Kaye volunteered to attend the service as the PC representative. b) Cllr N Faulkner reported that: i. Hedge cutting within Nocton Park had been carried out by NPMC c) Cllr G Jones reported that: i. The Community Police Panel request for road markings within the Parish had been implemented.</p>	Cllr J Kania
416	<p><u>NOCTON PARISH COUNCIL – DATES OF FUTURE MEETING</u> It was noted that the next meeting of the Parish Council will be held on 12 November at The Hive, Wasps Nest, 7pm.</p>	
417	<p><u>TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL MATTERS.</u> <i>Should this resolution be passed, members of the public and press will be required to leave the meeting at this stage.</i> It was agreed that there was no requirement for this item therefore no resolution was needed.</p>	
	<p>There being no further business the Chair closed the meeting at 8:50pm</p>	

Chair.....I. GOLDSWORTHY

Date.....12 NOVEMBER 2019