

MINUTE NUMBER	Minutes of the Annual Meeting of the Parish Council, Nocton Parish Council held in The Hive, Wasps Nest, on Tuesday, 14 May 2019 at 7:00 pm	ACTION
	PRESENT: Cllr Ian Goldsworthy (Chair), Cllr Elisabeth Murray (Vice Chair), Cllr N. Faulkner, Cllr G Jones, Cllr J Kania, Cllr Michael Kaye. Also present: Ruth Keillar (Clerk). DCllr Laura Pearson Six members of the Public	
	<u>PUBLIC QUESTION TIME</u> No questions had been received at this time.	
347	<u>TO RECEIVE NOMINATIONS FOR THE APPOINTMENT OF CHAIR AND VICE CHAIR</u> a) It was proposed by Cllr E Murray, seconded by Cllr G Jones and it was RESOLVED that Cllr I Goldsworthy be appointed as Chair of Nocton Parish Council for 2019-2020. Cllr I Goldsworthy signed the Acceptance of Office for Chair of the Parish Council, the Clerk counter-signed and Cllr I Goldsworthy took the Chair. b) It was proposed by Cllr I Goldsworthy, seconded by Cllr G Jones and it was RESOLVED that Cllr E Murray be appointed as Vice-Chair of Nocton Parish Council for 2019-2020. Cllr E Murray signed the Acceptance of Office for Vice-Chair, the Clerk counter-signed.	
348	<u>RECEIVING ACCEPTANCE OF OFFICE FROM ABSENT NOMINEES FOR MEMBERSHIP OF THE COUNCIL</u> It was agreed that Mr Philip Johnston-Davis be permitted to sign his Acceptance of Office form prior to the next PC meeting and could take up Office at that time.	Clerk
349	<u>APOLOGIES AND REASON FOR ABSENCE</u> Nominated as Cllr, un-appointed person Mr Philip Johnston-Davis, had submitted apologies.	
350	<u>DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> Cllr I Goldsworthy declared an interest in agenda item 13 a) ii (minute 359 a) iii)	
351	<u>MINUTES</u> a) The minutes of the Annual Meeting of the Parish Council held on 8 May 2018 and approved on 12 June 2018 were noted. b) It was proposed by Cllr E Murray, seconded by Cllr G Jones and it was RESOLVED that the Minutes of the meeting of the Parish Council held on 9 April 2019 were taken as read and signed as correct.	
352	<u>APPOINTMENT OF REPRESENTATIVES TO LOCAL AND OTHER ORGANISATIONS</u> The Parish Council made the following appointments to local and other organisations: a) Community Policing Panel (One Member). It was proposed by Cllr J Kania, seconded by Cllr E Murray and it was RESOLVED that Cllr G Jones be appointed as Member of the Community Policing Panel. b) Neighbourhood Plan Steering Group (Two Members). It was proposed by Cllr M Kaye, seconded by Cllr N Faulkner and it was RESOLVED that Cllr I Goldsworthy and Cllr E Murray be appointed as Members of the Neighbourhood Plan Steering Group.	
353	<u>ALLOCATION OF PORTFOLIOS TO PARISH COUNCILLORS</u> It was agreed that this item be deferred and carried over to the next meeting.	
354	<u>CHAIR'S ANNUAL REPORT 2018/19</u> Cllr I Goldsworthy, Chair in situ during 2018-2019 gave a brief verbal Annual Report, highlighting the work of the Parish Council during the last year, specifically the many spent by councillors in progressing the Village Hall rebuild project;	

	amending the Neighbourhood Plan and the less successful attempts to address the issue of straw on the Highways. He thanked his fellow Cllrs, staff and those members of the public who regularly attend meetings for their valued support.	
355	<p><u>REPORTS OF REPRESENTATIVES</u></p> <p>a) Local Police – The police report had been received; between 9th April – 16 May 2019 there has been no recorded crimes.</p> <p>b) District Councillors – It was noted that new DCllrs for the Metheringham Ward were DCllr Nick Byatt and DCllr Laura Pearson. DCllr Laura Pearson gave a brief verbal report.</p> <p>c) County Councillor – None present. CCllr Oxby had submitted his report by email, which had been circulated and posted onto the website.</p>	
356	<p><u>PARISH CLERK</u></p> <p>a) The Parish Council noted the Clerk’s Report which had been circulated previously. Items discussed further:</p> <p>i. NKDC email regarding a proposed car park (26/04/19) on land earmarked as a Builder’s Yard in connection with the Village Hall rebuilding project circulated to all and noted. As there are currently no plans to use this site as a potential car park, no further action was required.</p> <p>ii. Insurance is due for renewal 1st June. The current insurer has supplied 3 quotes for consideration (circulated to all). It was proposed by Cllr M Kaye, seconded by Cllr E Murray and it was RESOLVED that the 3 year option at £976.23 p.a. be accepted.</p> <p>9. It was agreed to send a reply to an email received from the solicitor previously asked to represent the PC on issues relating to the VH rebuild.</p> <p>b) The Parish Council noted the Financial Report. Payments as follows were approved: Payment 14. Charisma Spacial Planning (Ann Skippers) Neighbourhood Plan fee £2310. Potterhanworth PC would be asked to contribute 50% of the cost as it is related to the joint Neighbourhood Plan. Payment 15. Maher Millard, Village Hall Rebuild: £14,000. It was proposed by Cllr G Jones, seconded by Cllr E Murray and it was RESOLVED that a further drawdown be taken from the PWLB to cover Payment 15. The cost will be covered by the account balance in the interim.</p> <p>c) Audit 2018-2019.:</p> <p>i. The Annual Internal Auditor’s Report was noted. No issues of concern had been raised.</p> <p>ii. The Governance Statement. Chair and Clerk formally approved and signed the Statement, noting the minute reference, 356 c) ii.</p> <p>iii. The Accounting Statement 2018/19 was signed and dated by the RFO prior to presenting it for approval. The Chair formally approved and signed the document, noting the minute reference 356 c) iii.</p> <p>iv. It was noted that the Notice of Public Rights would be posted onto the website for at least 30 working days.</p> <p>v. It was noted that the supporting documentation requested for the External Auditor had been prepared by the Clerk for submission by 1 July 2019.</p>	<p>Clerk/ Cllr M Kaye</p> <p>Clerk</p>
357	<p><u>NOCTON VILLAGE HALL – PROPOSED REDEVELOPMENT</u></p> <p>a) The following updates on the proposed development were noted:</p>	

	<ul style="list-style-type: none"> i. It was proposed by Cllr M Kaye, seconded by Cllr G Jones and it was RESOLVED that the proposed Deed of Variance, drawn up by the PC Solicitors, be signed and returned, as agreed in principle and subject to there being no further amendments of significance. ii. It was agreed that a meeting be arranged between Simons and the PC at the earliest opportunity. iii. It was noted that the garage swap had taken place, to accommodate the current garage user's access during the re-build project. b) It was agreed that the PC would apply for Grant Aid from NKDC subject to further amendment to the financial implications section as drafted by two members of the public on behalf of the Parish Council. 	
358	<p><u>NEIGHBOURHOOD PLAN</u> Cllr E. Murray reported that Ann Skippers Planning had submitted a detailed report, received 9/4/2019 on how best to amend the NP as previously agreed. Potterhanworth Parish Council had submitted comments on the proposed approach. It was agreed that the NP Steering Group be asked to agree a common way forward for approval by the respective Parish Councils.</p>	
359	<p><u>PLANNING APPLICATIONS AND ISSUES</u> a) The Parish Council considered the following applications and agreed to make no comments:</p> <ul style="list-style-type: none"> i. 19/0356/FUL 1 Church Farm Cottages Barff Road Potterhanworth. ii. 19/0591/TCA Albany House, Main Street, Nocton. iii. 19/0298/HOUS Inglemere House Plough Hill Potterhanworth Booths. iv. 19/0327/HOUS 7 Lincoln Road Nocton. v. 19/0440/FUL Land To The Rear Of Shumac & Elm View Barff Road Potterhanworth. vi. PL/0081/19. DEVELOPMENT: INSTALLATION OF A PASTEURISER UNIT, LAND OFF NOCTON FEN LANE, NOCTON <p>b) The following decisions received were noted</p> <ul style="list-style-type: none"> i. 19/0264/CCC (PL/0032/19), to retain LED lighting units at Nocton County Primary School, The Green, Nocton. Approved. <p>c). NKDC have provided an update on the issue of Plot 72 Steamer Point Road, 26/04/19. (circulated to all)</p>	
360	<p><u>200 CLUB</u> It was proposed by Cllr G Jones, seconded by Cllr N Faulkner and it was RESOLVED that a Grant of £150 be approved for an application to the 200 Club from a resident in connection with the replacement of the village planters and the provision of "Welcome to Nocton" signs. It was agreed that the PC would meet the cost of the paint needed to repaint the planters, estimated to be £35.</p>	clerk
361	<p><u>PROGRESS REPORTS OF PARISH COUNCILLORS</u> a) Cllr J Kania reported that:</p> <ul style="list-style-type: none"> i. A meeting would be arranged with the new headteacher at Nocton Primary School. ii. Volunteers are being sought to help deliver the Limespring 100 publication within Nocton/Wasps Nest. <p>b) Cllr N. Faulkner reported that:</p> <ul style="list-style-type: none"> i. The barrier into Nocton Hall is frequently left unlocked by Anglian Water. This has previously been reported to Anglian Water and it was agreed that the Clerk contact them with a reminder of their obligations. ii. An update from LCC Highways is required regarding road repairs previously scheduled but not yet executed. <p>c) Cllr G Jones reported that:</p>	Clerk Clerk

