

MINUTE NUMBER	Minutes of the Extra-Ordinary Meeting of Nocton Parish Council held in the Village Hall, Main Street, Nocton on Tuesday, 22 May 2018 following the Annual Parish Council at 7.00 pm	ACTION
	PRESENT: Cllr Ian Goldsworthy (Chair), Cllr Elisabeth Murray (Vice Chair), Cllr Neil Faulkner, Cllr Graham Jones, Cllr Michael Kaye, Cllr Jane Kania, Cllr MaryAnn Williams. Also present: Ruth Keillar (Clerk). No members of the Public	
	<u>PUBLIC QUESTION TIME</u> No questions had been received at this time.	
190	<u>APOLOGIES AND REASON FOR ABSENCE</u> None received	
191	<u>DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> None received.	
192	<u>GENERAL DATA PROTECTION REGULATION 2018 (GDPR)</u> The following decisions were taken in order to comply with the GDPR as of 25 May 2018 a) It was noted that the Clerk is the Data Controller for Parish Council business activity b) It was agreed to adopt the Data Map (enclosed) c) It was agreed to adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy (enclosed) d) It was agreed to adopt the Privacy Notices (enclosed) e) It was noted that completed Security Compliance Checklists from all Councillors are received/will be received. f) It was noted that the Council is already registered as a Data Controller with the ICO (registration number ZA315285) g) It was noted that Contracts with Suppliers and Partners are in place or are being issued and are pending acknowledgement. h) It was noted that the GDPR Consent Forms are received/will be received.	
193	<u>AUDIT 2017/18</u> It was proposed by Cllr M. Williams, seconded by Cllr N. Faulkner and it was RESOLVED that the following documents be accepted and approved as detailed: a) The Annual Internal Auditors Report; b) The Governance Statement which was signed by the Chair and Clerk, c) The Accounting Statement 2017/18 which was signed and dated by the Responsible Financial Officer prior to it being signed by the Chair d) The Notice of Public Rights which will be posted onto the website for at least 30 working days, commencing 26 June 2018 e) The supporting documentation requested for the External Auditor will be prepared for submission by 11 June 2018.	
194	<u>CLERK'S PAYSCALE REVIEW</u>	

	It was agreed to accept an increase in the Clerk's salary following publication of revised NALC paycales for 2018-19, at scale SCP 23 is £11.275 as of 01/04/18.	
195	<p><u>FRIENDS AGAINST SCAMS EVENT</u></p> <p>It was agreed to hold an informal event and to invite the Community Safety Team at Police HQ to deliver a presentation on Scams Awareness and preventative measures. This will take place on 24 July, at 1:30 – 3:30, at the Village Hall. Refreshments will be provided.</p>	
	There being no further business, the Chair closed the meeting at 9:00	

Chair.....I. GOLDSWORTHY

Date.....12 JUNE 2018.....