

NOCTON PARISH COUNCIL

Minutes of a meeting of Nocton Parish Council held in the Village Hall, Main Street, Nocton on Tuesday, 17 June, 2014 at 7.00 pm.

PRESENT

Cllr Kate Tyler (~~in the~~ Chair)
Cllr Ian Goldsworthy (Vice-Chair)

Cllr Jilly Burr
Cllr Neil Summers

Cllr MaryAnn Williams

In Attendance: Steve Altridge, Clerk.

Five members of the public were also present.

Apologies for Absence: Cllr Neil Faulkner, Cllr Graham Jones, Cllr Rob Kendrick, NKDC, and Cllr John Money, NKDC.

1 PUBLIC QUESTION TIME

No questions were asked by the members of the public present.

2 DECLARATIONS OF INTERESTS

No declarations of interest were made.

3 MINUTES – 6 MAY, 2014

The Minutes of (a) the Annual General Meeting of the Parish Council held on 6 May, 2014, and (b) the meeting of the Parish Council held on 6 May, 2014 were taken as read and signed as correct.

4 REPORTS OF REPRESENTATIVES

The Parish Council received the following reports:-

(a) Local Police

PC Hanson informed the Parish Council that there had been one crime reported in the village over the past month. It had been noticed that a quantity of copper had been stolen from the All Saints Church, although the incident may have occurred several months ago.

The Chair informed PC Henson about an incident~~tee~~ of 'road rage' that had occurred near to the B1202/B1188 junction. PC Henson undertook to look into the matter.

(b) **Nocton Community School**

The Parish Council received [and noted](#) a progress report from Mark Cunningham and Cara Watson on activities at Nocton School. [In particular,](#) ~~the Parish Council noted [the ongoing activities at the School,](#) and~~ that twelve metres of hedging next to the public footpath opposite the Village Hall [and belonging to the LEA](#) was due to be removed, and the remainder of the hedge would be trimmed.

(c) **Village Hall Management Committee**

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The Parish Council noted the amended Minutes of the meeting of the Village Hall Management Committee (VHMC) held on 28 April, 2014, and the draft Minutes of the meeting of the VHMC held on 2 June, 2014.

The Parish Council noted Cllr Summer's report, which had been circulated previously, and asked him to follow up for a reply to a resident's letter [\(concerning?\)](#) which was not addressed at the VHMC meeting, and to ascertain whether the defibrillator was being tested monthly.

(d) **Dog Warden**

The Parish Council noted Mr Cummins' report, which had been circulated previously. The Clerk was requested to:

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2
ask the Dog Warden to patrol Potterhanworth Road as far as the Nocton Park planter.

purchase a second 'Fido 25' Dog Waste Bin, in red, to replace the bin located at the Main Street entrance to the bridle path. Cllr Goldsworthy indicated that he would [attempt to](#) fit the bins in due course.

(e) **Village Keeper**

The Parish Council noted the Village Keeper's activities during the past month.

(f) **Clerk**

The Parish Council received the Clerk's report, which had been circulated previously, and approved additional expenditure of £7.00 on hi-viz tabards for the village tidy volunteers to wear, as detailed in paragraph 8 of the report.

The Clerk undertook to:

1
~~to~~ reserve places for the Chair and Cllr Burr at the Lincolnshire Funding and Information Event to be held in Metheringham Village Hall on 15 July, 2014. (Cllr Williams indicated that she had previously booked a place [at-on](#)

2 it).

(g) to arrange for a tree surgeon to inspect the horse chestnut tree on the Village Green to confirm whether or not a low-hanging branch on it should be removed.

District Councillors R Kendrick/ J Money

(h) Neither Cllr Kendrick nor Cllr Money was present at the meeting.

County Councillor M Overton

Cllr Overton was not present at the meeting.

5 **FINANCIAL MATTERS**

The Parish Council considered the Accounting Statement for the year ended 31 March, 2014. The accounts had been audited and the statement produced by Mr Tom Holleran, the Parish Council's Accountant and Internal Auditor.

The Parish Council agreed unanimously to

- (a) approve the Accounting Statement 2013/14 which was duly signed by, and the Chair ~~signed the Accounting Statement accordingly.~~
- (b) authorise the Clerk, in consultation with the Chair and the Vice-Chair, to complete the Annual Governance Statement 2013/14.

6 **NOCTON VILLAGE REFURBISHMENT PROJECT TEAM**

The Parish Council received a verbal report from the Chair regarding the refurbishment of the Village Hall. Cllr Tyler explained that the Nocton Village Hall Refurbishment Project Team had met Mr Steve Saunders, William Saunders Ltd, on 22 May, 2014 to discuss his potential involvement and support with regards to the intended works, and the proposed brief for the Village Hall refurbishment. Mr Saunders had subsequently confirmed his willingness to support the refurbishment on the terms indicated in his letter of 7 July, 2014.

The Parish Council agreed to:

- (a) confirm the appointment of Mr Steve Saunders, William Saunders Ltd, to provide ProHelp Scheme support with regard to the refurbishment of the Village Hall.
- (b) confirm the Village Hall refurbishment brief.

The Clerk undertook to confirm the position with Mr Saunders.

7 NOCTON VILLAGE HALL

(a) Nocton Village Hall Designated Premises Supervisor

The Parish Council agreed to confirm the appointment of Mr Stuart York as the Village Hall Designated Premises Supervisor.

(b) Nocton VHMC – Grant Aid Application

Given the relatively strong financial position of the Village Hall Management Committee, ~~t~~The Parish Council agreed to defer consideration of ~~the-its~~ application for grant aid ~~from the Village Hall Management Committee.~~ The funds would instead be earmarked for use in connection with the Village Hall refurbishment, ~~and therefore put towards it in due course,~~ unless any ~~major~~ issues requiring significant funding and which could not be met by the VHMC arose in the meantime.

The Clerk undertook to inform the VHMC accordingly.

(c)

Control of Asbestos Regulations, 2012

The Parish Council agreed to request the Clerk to contact Samantha Smith, Community Lincs, for advice about whether it was necessary for it to obtain an Asbestos Survey as a 'dutyholder' under the Control of Asbestos Regulations, 2012. ~~(Steve – I thought we were asking Sam if we needed to get two surveys done – the “basic” and that needed in connection with the refurbishment or whether we could just have the latter?)~~ Should it be necessary, the Clerk was asked to obtain quotes for a Management Survey of the Village Hall for consideration at the next Parish Council meeting.

(Clerk's Note: Samantha Smith confirmed that a Management Survey should be undertaken in the first instance. A Refurbishment and Demolition Asbestos Survey would be required prior to any refurbishment work taking place).

8 NOCTON HALL

The Parish Council received a report from Cllr Jones, which had been circulated previously, regarding a meeting that he had attended, together with the Chair and Vice-Chair, at NKDC on 30 May, 2014 to discuss the position relating to Nocton Hall.

The Parish Council noted the report and looked forward to receiving further information from LEDA Properties on its latest proposals for developing the Nocton Hall site.

9 NOCTON YOUTH WORKER

The Parish Council received a verbal report from the Chair regarding the Nocton Youth Worker appointment process. The Parish Council noted that interviews with the two applicants for the post would be held on 27 June, 2014, and that the budget was in place to employ them both [for the remainder of the financial year](#), subject to satisfactory interviews and references. It was intended that the Youth Group would first meet in mid-September, 2014.

The Parish Council agreed to

- (a) ask Cllr Burr to draft an interview programme and liaise with Nocton Community School about the possibility of some top-year pupils attending the interviews.
- (b) ask the Clerk to approach the VHMC to seek its approval for the Youth Group to meet in the Social Club on Wednesday evenings.

10 FINANCIAL REGULATIONS

The Parish Council received a report from the Clerk regarding proposed changes to its Financial Regulations following the repeal of the relevant Section of the Local Government Act, 1972 to permit the use of electronic banking by councils wishing to use that form of payment.

The Parish Council endorsed the amended Financial Regulations, and the Clerk undertook to provide the Chair with the information required at paragraph 6.13 of the Financial Regulations.

11 NOCTON VILLAGE GREEN – GRASS CUTTING

The Parish Council considered a proposal to revert to an 'in-house' grass cutting programme for the Village Green. The grass cutting would be undertaken by a [local resident \(with the possible assistance of other number of volunteers\)](#), and ~~it~~ would necessitate the purchase of a lawn mower suitable for that purpose.

The Parish Council agreed

- (a) in principle to withdraw from the NKDC grass-cutting programme with effect from ~~31 March~~ [1 April](#), 2015.
- (b) to [consult with the resident concerned as to the most appropriate type of obtain costings for the purchase of a lawn mower suitable for cutting the Village Green grass and to obtain appropriate costings.](#)

12 **PARISH COUNCIL WEBSITE WORKING GROUP**

Cllr Williams suggested that it would be appropriate to seek the services of a volunteer “webmaster” to ~~revise update~~ the layout of the Parish Council website. Accordingly, the Parish Council agreed to

- (a) defer the appointment of the Website Working Group.
- (b) ask Cllr Burr to draft an article for inclusion in the Nocton Doodle seeking the services of a volunteer “webmaster” ~~to update the website~~ as proposed.

13 **NOCTON – FLY TIPPING ISSUES**

Cllr Burr updated the Parish Council about fly-tipping issues in the village. Cllr Burr explained that the village was largely litter free at the moment, and that she continued to renew the NKDC litter notices when necessary.

The Parish Council noted the position.

14 **SUMMER VOLUNTEER GROUPS**

The Parish Council received a verbal report from the Chair regarding the possibility of utilising the services of free volunteer time to enhance village facilities during July, 2014. Cllr Overton had drawn the Parish Council’s attention to the service.

The Parish Council agreed to approach Cllr Overton and the National Citizen Service to inquire about whether volunteer group support was still available. If it was, the fence along one side of the Village Hall required some work, and a length of chain fencing needed to be removed. The grounds would also benefit from a general tidy.

The Clerk undertook to inquire into the position.

15 **NOCTON COMMUNITY PLAN**

Cllr Williams suggested that villagers needed to be encouraged to volunteer to take the Nocton Community Plan forward. The Parish Council concurred with that view, and agreed to consider ways of doing so in due course.

16 **PLANNING APPLICATIONS AND ISSUES**

- (a) The Parish Council considered the following planning application:

Anaerobic Digestion Unit, Nocton Fen Lane, Nocton

The Parish Council agreed not to comment on the application.

- (b) The Parish Council considered the following applications for works to trees within a conservation area:

1 *Rostrop Road, Nocton Park, Nocton*

The Parish Council decided not to comment on the application.

2

Wegberg Road, Nocton Park, Nocton

The Parish Council decided not to comment on the application.

- (c)

The Parish Council noted the decision by NKDC to consent to works on trees located at:

Nutwood, The Green, Nocton

- (d)

The Parish Council noted the decision by NKDC to grant planning permission in respect of the following application:

7 Bridleway Close, Nocton.

(The Parish Council agreed to pass a resolution under Standing Order 1(y) to extend the duration of the meeting by up to thirty minutes).

17 **PROGRESS REPORTS OF PARISH COUNCILLORS**

Cllr Burr updated the Parish Council about the Nocton Welcome Pack proposals. The Parish Council suggested that an A4 folder would be the most practical option for the storage of useful documents.

The Parish Council agreed to reimburse Cllr Burr for the petrol used in her strimmer whilst tidying the village with the Village Keeper.

Cllr Burr indicated that she would circulate details of the availability of wildlife grants to Councillors in due course. [Cllr She](#) also emphasised the importance of the Village Hall fire escape being left clear when the Hall was used for bookings.

Cllr Williams reported that she had purchased the plants for the village planters from Bell Brothers at a cost of £31.00. The Parish Council agreed to reimburse Cllr Williams accordingly.

Cllr Williams expressed concern about the large size of the Winchester Growers sign on the B1202 road entering the village, and the problems caused by large coaches negotiating the Village Green to get to and from

the school. The Chair explained that she had raised the [latter](#) issue with the school previously.

In Cllr Jones' absence, Cllr Goldsworthy updated the Parish Council about the deployment of the Speed Indicator device in the village.

18 DATE OF NEXT MEETING AND PUBLIC QUESTIONS

- (a) The Parish Council noted that its next meeting would be held on 29 July, 2014 at 7.00 pm.
- (b) The Parish Council agreed to adjourn to allow members of the public to ask questions on matters relating to items discussed at the meeting.

No questions were asked by the members of the public present.

(The meeting ended at 9.10 pm)

CHAIR