



Nocton Parish Council

NOTICE OF PARISH COUNCIL MEETING

Tuesday 13th June 2023 at 7.00pm

Dear Councillor,

You are hereby summoned to attend the next **Full Council Meeting of Nocton Parish Council** which will be held at the Nocton Hub, Main Street, Nocton at 7.00pm on Tuesday 13th June 2023 at which the under mentioned business will be transacted.

The period for public participation will be a maximum of fifteen minutes at the start of a meeting and a maximum of ten minutes at the conclusion of a meeting. The public may address the Council on current matters or issues that may become future agenda items. Reports from County and District Councillors may also be given during this time.

AGENDA

1. **Apologies for Absence** in accordance with Local Gov. Act 1972, Sch 12, para 40. To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
2. **To receive any declarations of Interest** under the Localism Act 2011 and to consider any written requests for dispensations for items on the agenda not previously recorded on member's register of interests
3. **To approve as a correct record the notes of the Full Council Meeting** held on the 16th May 2023 and to authorise the Chair to sign the official minutes.
4. **To appoint additional members to the Personnel Committee** to ensure the meetings are quorate if a member is absent and to appoint a Chair of the Committee
5. **Chair's Report:** To receive a report from the Chair of the Council
6. **Hub Manager's Report:** To receive a report from the Nocton Hub Manager and to consider any matters outstanding
7. **Hub User Group:** To receive an update following the Hub User Group Meeting on the 22nd May 2023 and consider the following:
 - i. Request for the Parish Council to purchase cake covers
 - ii. Ongoing Wi-Fi Issues
 - iii. Outstanding Cellar Floor Work
 - iv. Request for the Hub to have an Access Statement and to consider ways in which access to the Hub can be improved
 - v. To agree the Clerk's attendance at HUG Meetings and associated costs
8. **Parish Council Vacancies:** To receive an update on Parish Council Vacancies having occurred since the last meeting
9. **To receive an update on the Village Hall Plaque**
10. **To consider amending the Standing Orders** so that only one Public Forum takes place at the start of a meeting in line with recommended practice

11. **To consider amending the Co-Option Policy** to include a provision for an informal interview to take place prior to the co-option meeting
12. **To agree ownership of the new Marquee including storage and usage arrangements**
13. **To consider a request for the disposal of old wooden games equipment belonging to the Parish Council**

Planning Matters

14. To consider any planning applications received or decided since the last meeting, including any received since the agenda was issued, and to decide any action that the Council wishes to take:

Planning Applications Received

None at the time the agenda was issued

Financial Matters

15. To ratify the purchase of a new strimmer and mower for the Village Keeper
16. To consider and decide on any grant applications received
17. To receive an update on the VAT account, and agree to continue using the methods currently available to submit claims to HMRC
18. To approve the reimbursement of Cllr McDonnell for the purchase of LED Lights for improving safety in the Hub Carpark
19. To consider removing the requirement for a damage deposit on Hub Bookings
20. To ratify the payments for May 2023, note the receipts and to approve the list of upcoming payments and to approve the Bank Reconciliation Statement as at 31st May 2023
21. To approve Staff Overtime for May 2023
22. To receive the RFO's Report on the 23-24 Budget, to note the current reserves, and to consider any courses of action
23. To receive an update on Streetlighting Electricity Costs
24. **Council to resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 to discuss the following confidential items:**

Legal Matters

25. To receive an update from the Parish Council's Solicitor on the release of restrictive covenants and transfer of land

Staffing Matters

26. To consider a report on the Clerk/RFO's task list at the 31st May 2023 and to consider a report on overtime and budgetary provisions
27. To agree any interim measures to enable overtime and refer any additional matters raised to the Personnel Committee

Date of Next Meeting

28. To confirm date of next meeting as Tuesday 11th July 2023

Date: 07/06/23

Original Signed: L Allen (Clerk & Responsible Finance Officer)