

a) CLERK'S REPORT JANUARY 2020

1. GDPR arrangements were noted as changing for LCCllrs, however PCs will not be affected. (LCCllrs are classed as being their own Data Controllers).
2. NELincs has been contacted to request the criteria for making an application to the Smart Energy Fund (17/12/19). No response to date.
3. PC Archive material, previously approved for storage at Lincolnshire Archives (minute 144, 13/03/18) has been prepared for storage by Beeswax Dyson, and a number of suitable storage containers are required. The cost of these new is £8, however The Clerk has a number of these available at a cost of £5 each. The PC is asked to agree that the materials are stored at Beeswax and that the available containers be utilised and the Clerk re-imbursed.
4. Web email addresses, the PC may wish to consider using, e.g. '.gov.uk' email addresses, or similar professional email addresses, for all PC business. The clerk will investigate costs for a future meeting.
5. Information has been received regarding a request by LCC that trees at the School be trimmed back. (circulated to all). 07/01/20.
6. Additional works undertaken – the Clerk has accrued increased workload/tasks over the last 9 months, due to a significant increase workload relating to the VH rebuild, notably the work associated with drawing down the PW Loan and dealing with the WREN application. The PC is asked, therefore, to consider paying the Clerk an additional payment for the period 1 April to 31 December, at a cost of £291.75 which can be met from the general reserve.

7. CORRESPONDENCE:

- i. A member of the public has confirmed that NKDC has taken action regarding the report of a dog, which is left unattended during the day, during which time it howls.
- ii. Branston and Mere Neighbourhood Plan consultation. Comment submitted as agreed (16/12/19).
- iii. Two members of the public have recently enquired about allotments. They have been advised to contact NPMC.
- iv. Email from resident regarding over-pruning of trees in Parklands Avenue.
- v. Nocton Hub Working Group has requested that the PC consider creating a ring-fenced bank section, for the payment and holding of funds from the 'Easy Fund Raising' scheme. It was agreed that this would be added to the next agenda.

8. TRAINING:

- i. To consider any training which Cllrs/Staff may wish to attend.
- ii. To receive any feedback/reports regarding training undertake.

WEBSITE:

Website subscribers: 15.

b) Financial Report

1. To note balances as at 08/01/2020

Bus Bank Account £171,751.90

Interest on Bus Bank Account £8.47

Treasurers Account £1,000

Uncleared payments NIL

Income received (included in balances): £29,348.32

(VAT Reclaim to end October/November)

Income received (excluded in balances): £7.50

(Fenton and Torksey Lock Parish Council shared cost of LALC course, 27/11/19)

2. To note Payments made from 11 December 2019 – 14 January 2020

117	20/12/2019	9	THE GRANDCHILDRENS TRUST		VH SUNDRIES	39.00	GARAGE Q4
118	20/12/2019		KCM(CATERING EQUIPMENT)LTD	X0014471	VH SUNDRIES	478.80	WATER HEATER TO BE REFUNDED BY WI GRANT
119	24/12/2019		C SMITH		VK SALARY	355.77	DEC
120	24/12/2019		R KEILLAR		CLERK SALARY	361.78	DEC
121	27/12/2019		R KEILLAR		CLERK OFFICE	15.00	DEC
122	23/12/2019		Opus Energy	38497847	ENERGY-STREETLIGHTS	5.61	01/11/19-30/11/19
123	23/12/2019		Opus Energy	38497848	ENERGY-STREETLIGHTS	5.50	01/11/19-30/11/19
124	23/12/2019		Opus Energy	38497860	ENERGY-STREETLIGHTS	28.64	01/11/19-30/11/19
125	23/12/2019		Opus Energy	38497861	ENERGY-STREETLIGHTS	11.58	01/11/19-30/11/19
126	07/01/2020		LALC	100061	TRAINING	18.00	CLERKS NETWORKING 27/11/19
127	07/01/2020		R KEILLAR		Clerk Expenses	4.68	MILEAGE TO ABOVE EVENT

3. To note Grants and Loans:

200 Club Monies £1000

Open Gardens £800

VHMC Donation £3000

Co-op Grant £646.61

PWLB £500,000

WREN Grant £61,463.

Donation (private) £600

VHMC balance of Funds to be transferred – awaiting confirmation from the Treasurer.

4. To note that The Ministry of Housing, Communities and Local Government (MHCLG) has notified the National Association of Local Councils (NALC) that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2020-21 is £8.32 per elector

5. To consider updating the Bank Mandate to remove Cllr G Jones and to add Cllr E Murray.

6. To note that amendments to the PC Financial Regulations will be reviewed at the next meeting, to include provision for the proposed use of Bank Cards for PC personnel.

7. VAT reclaim to end December pending. £8,067.63

Police Report: Information relating to crime can be found here.

<https://www.police.uk/lincolnshire/NC39/crime/>

4 reported crimes:

Fayid Lane – criminal damage/arson

Parklands Avenue - violence

B1202 – public order

Potterhanworth Road - criminal damage/arson

Village Keepers Report: To follow – please see the PC website of individual monthly report.

NEW

[20/0025/TPO](#) – Hawthorne House, Main Street, Nocton. 2 February 2020.

[19/1753/FUL](#) Plot 6 Red House Farm Main Road Potterhanworth. 6 Feb 2020.

[19/1661/VARCON](#) Rushfield Lakes Station Road Potterhanworth. 10 January