

a) 1. CLERK'S REPORT FEBRUARY 2020

- i. LCC Websites are set to be terminated at the end of April 2020. New replacement sites are planned, training will be given to the Clerk. Material on the existing website may have to be downloaded and saved if it is required for the new site. (15/01/20). Circulated to all.
- ii. Tree works have been completed (all essential and desirable works, ref NKDC report of July 2019).
- iii. Beeswax Dyson have offered that Ian Willoughby, Estate Team Member, conduct a Woodland Walk, end of April starting at approx. 5.30 and has suggested that the walk would last around 1 ½ hr. Potterhanworth and Dunston PCs residents are invited to attend and a suitable date is requested.
- iv. Co-op Community Fund Application submitted 21/01/2020.
- v. Environment Warden (dog fouling etc) completion of a questionnaire is requested from NKDC. Refresher training is available shortly. It is suggested that the Village Keeper and the clerk attends this. 06/02/2020. (circulated to all)
- vi. Web email address costs are awaited and will be reported at a future meeting.

a) 2. CORRESPONDENCE:

- i. A letter has been received regarding the old Village Hall E-ON account, where an email address belonging to a previous member of the NVHMC is still on the E-ON system. The subject matter of the email was to request payment of an outstanding invoice. Letter dated 17/01/20. (circulated to all). The Bill No. H17DA3064B – 21/10/2019 – 21/12/19 was paid by MM on 22/02/2020
- ii. Branston Community College – invitation to performance of West Side Story, 13/02/2020.

a) 3. TRAINING:

- i. To consider any training which Cllrs/Staff may wish to attend.
Clerk – LCC website training, 30 March, NKDC.
- ii. To receive any feedback/reports regarding training undertake.

WEBSITE:

Website subscribers: 17 (increased from 15).

b) Financial Report

1. To note balances as at 06/02/2020

Bus Bank Account	£171,321.28
Interest on Bus Bank Account	£7.49
Treasurers Account	£17,320.59
Uncleared payments	NIL

Income received (included in balances):

VAT Reclaim to end December £8,067.63

NVHMC Balance transfer £9,700.00

Fenton & Torksey Lock PC shared costs £7.50

Income received (excluded in balances):

Insurance refund ref VH £448.68

2. To note Payments made from 15 January – 11 February 2020

128	15/01/2020	R KEILLAR		Clerk Expenses	331.75	BACS	SEE EXPENSES FORM
129	20/01/2020	R KEILLAR		VH SUNDRIES	100.00	BACS	PREMISES LICENCE REIMBURSE
130	20/01/2020	C SMITH		VILLAGE MAINTENANCE	13.86	BACS	RAKE REIMBURSEMENT
R17	21/01/2020	VHMC MONIES					VHMC BALANCE MONIES
131	27/01/2020	C SMITH		VK SALARY	355.77	SO	JAN
132	27/01/2020	R KEILLAR		CLERK SALARY	361.78	SO	JAN
133	27/01/2020	R KEILLAR		CLERK OFFICE	15.00	SO	JAN
R18	28/01/2020	VAT RECLAIM			0.00		END DEC 19
134	27/01/2020	Opus Energy	38649815	ENERGY-STREETLIGHTS	5.92	DD	01/12/19-31/12/29
135	27/01/2020	Opus Energy	38649816	ENERGY-STREETLIGHTS	5.58	DD	01/12/19-31/12/29
136	27/01/2020	Opus Energy	38649817	ENERGY-STREETLIGHTS	30.65	DD	01/12/19-31/12/29
137	27/01/2020	Opus Energy	38649818	ENERGY-STREETLIGHTS	12.34	DD	01/12/19-31/12/29
138	06/02/2020	TJBOOKKEEPING	1471	PAYROLL	50.00	bacs	AUG-DEC 19 (5)
139	06/02/2020	LINC ECO ARB	NOCTJAN19	VILLAGE MAINTENANCE	610.00	bacs	TREE WORKS
134	11/02/2020	Maher Millard	1161	VH REBUILD	51,934.09	798	

3. The ICO renewal is due to be paid by DD on 14/03/20, £40.

4. Precept request submitted to NKDC on 20/01/2020.

5. To note Grants and Loans:

200 Club Monies	£1000
Open Gardens	£800
VHMC Donation	£3000
Co-op Grant	£646.61
PWLB	£500,000
WREN Grant	£61,463.
Donation (private)	£600
VHMC balance of Funds	£9,700.00

6. To Receive any updates regarding bank mandate: Cllr Jones has been removed. Cllr Murray's application is in process.

Police Report:. Information relating to crime can be found here.

<https://www.police.uk/lincolnshire/NC39/crime/>

Police newsletter for February -

http://parishes.lincolnshire.gov.uk/Files/Parish/838/2020_02_BBH_NPT_Newsletter_3.pdf

Village Keepers Report: To follow – please see the PC website of individual monthly report.