

MINUTE NUMBER	Minutes of the Meeting of Nocton Parish Council held in The Hive, Wasps Nest, on Tuesday, 10 March 2020 at 7:00 pm	ACTION
	PRESENT: Cllr Ian Goldsworthy (Chair) Cllr Elisabeth Murray (Vice Chair), Cllr G Jones, Cllr Philip Johnston-Davis, Cllr Michael Kaye. Also present: R Keillar (Clerk), CCllr Ron Oxby, DCllr Nick Byatt. 14 members of the Public	
	<u>PUBLIC QUESTION TIME</u> None received.	
	<u>CHAIRMAN'S OPENING REMARKS</u> Cllr I Goldsworthy announced that Jane Kania had resigned from the Parish Council on 26 February and the Notice of Vacancy had been posted as legally required. The Chair asked for a vote of thanks to be recorded.	
475	<u>APOLOGIES AND REASON FOR ABSENCE</u> Apologies were received from Cllr Neil Faulkner and DCllr Laura Pearson.	
476	<u>DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA</u> None received.	
477	<u>MINUTES</u> a) It was proposed by Cllr M Kaye, seconded by Cllr E Murray and it was RESOLVED that the Minutes of the meeting of the Parish Council held 11 February 2020 be taken as read and signed as correct. b) It was noted that the Minutes of the meeting of the Parish Council held 14 January 2020 be amended to include the presence of Cllr G Jones. c) It was proposed by Cllr M Kaye, seconded by Cllr E Murray and it was RESOLVED that the Minutes of the Extra-Ordinary meeting of the Parish Council held 17 February 2020 be taken as read and signed as correct.	
478	<u>REPORTS OF REPRESENTATIVES</u> a) Local Police – The police report was now available to see online at: https://www.police.uk/lincolnshire/NC39/crime/ . Cllr G Jones presented a report of the Community Police Panel, held 02/02/20. It was proposed by Cllr G Jones, seconded by Cllr E Murray and it was RESOLVED that the next meeting be held at the Nocton Hub, 7 September 2020. b) District Councillors –DCllr Nick Byatt gave a brief verbal report. c) County Councillor – CCllr Oxby had submitted his report by email, which had been circulated and posted onto the website. He gave a brief verbal update. It was requested that he investigate the issue of Anglian Water works/diverted routes, planned for 23 – 25/03/20 on Main Street.	
479	<u>PARISH CLERK</u> a) The Parish Council noted the Clerk's Report which had been circulated previously. Items discussed further: Item a)1.4. It was proposed by Cllr E Murray, seconded by Cllr P Johnston-Davis and it was RESOLVED that the.gov.uk email address system be purchased from 34SP at a quoted cost of £125 for first 2 years domain, thereafter £65 p.a. plus £95.40 p.a. hosting. Item a)1.5. It was agreed to approve a request to hold the Village Picnic on the Village Green on Sunday 7 June. The application form and booking conditions will be issued. a) 2.v. Following a request from NKDC to allow parking on the Nocton Hub site, for Stepping Out Walkers, it was agreed to respond to confirm the carpark is not owned by the PC, it is for users of the Hub only and that the PC has no authority to grant permission.	Clerk Clerk

	<p>b) The Parish Council noted the Financial Report which had been circulated previously. It was agreed that Mr Tom Holleran be employed to carry out the Internal Audit.</p>	
480	<p><u>NOCTON VILLAGE HALL/COMMUNITY HUB REDEVELOPMENT</u></p> <p>a) Cllr M Kaye gave a verbal report regarding the progress of the project, which is on course for completion w/c 6 April. Familiarisation sessions are to be arranged.</p> <p>b) Cllr I Goldsworthy circulated a Key Issues document for discussion. The following items were noted:</p> <p>1.a). It was proposed by Cllr E Murray, seconded by Cllr M Kaye and it was RESOLVED that a 3 month contract be issued for the post of Hub Manager, provisionally starting 1 April (tbc). The post will subsequently be advertised for permanent staff.</p> <p>1.b). It was proposed by Cllr G Jones, seconded by Cllr E Murray and it was RESOLVED that a 3 month contract be issued for the post of Cleaner, provisionally starting 1 April (tbc). The post will subsequently be advertised for permanent staff.</p> <p>6. It was proposed by Cllr E Murray, seconded by Cllr M Kaye and it was RESOLVED that an additional Bank Account be set up by the PC for the Hub financial transactions. It was agreed that 3 people be on the mandate. It was noted that that arrangements for the booking system are in place, using Hallmaster.</p> <p>It was noted that that draft policies have been prepared and will be posted onto the PC website.</p> <p>Other items listed, including the letting of specific contracts for the provision of services (i.e. Fire Safety Equipment, Waste and Sanitary Bin Disposal, PAT Testing and Broadband/WiFi) were delegated to the Clerk for action.</p> <p>Cllr I Goldsworthy declared an interest in the next item.</p> <p>c) It was proposed by Cllr E Murray, seconded by Cllr P Johnston-Davis and it was RESOLVED that Mrs Janet Goldsworthy be appointed as a member for the NHWG.</p> <p>d) It was noted that the WREN/FCC application had been submitted, however there was a requirement for further images showing finished works relating to the grant be submitted, in order for the funds to be released. Cllr P Johnston-Davis reported that a further Press Release will be drafted as the next step in the publicity program</p> <p>e) It was reported that the grant application to NKDC for £2,500 towards the purchase and installation of a CCTV system is still to be submitted and is still awaiting 3 quotes as promised by the Contractor. It was noted that this application had been re-submitted due to the item for funding being revised and that seeking additional quotes at this stage would not be practical.</p>	<p>Clerk Clerk Cllr P Johnst on- Davis</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
481	<p><u>INTERNAL POLICIES</u></p> <p>It was proposed by Cllr M Kaye, seconded by Cllr I Goldsworthy and it was RESOLVED that the following policies be adopted:</p> <p>a) Councillor Co-Option Policy</p> <p>b) Death of Significant Public Figure Procedure</p> <p>c) Additions/amendments to the PC Standing Orders:</p> <p>d) Additions/amendments to the PC Financial Regulations:</p>	
482	<p><u>PLANNING APPLICATIONS AND ISSUES</u></p> <p>a) The Parish Council considered the following applications:</p> <p>i. 20/0185/TCA Manor Farm, Potterhanworth Road, Nocton.</p> <p>ii. 20/0160/HOUS 1 Moor Lane Potterhanworth.</p> <p>iii. 20/0261/FUL Holly Tree Farm Plough Hill Potterhanworth Booths</p>	

	<p>iv. 20/0284/TCA - Halls Yard House, The Green, Nocton</p> <p>v. 20/0160/HOUS 1 Moor Lane Potterhanworth</p> <p>No comments were required for any of the applications.</p> <p>b) The following planning decisions were noted:</p> <p>i. 20/0019/HOUS Gap In The Hedge Moor Lane Potterhanworth – approved.</p> <p>ii. 19/1540/VARCON Plot 3 Land At Red House Farm, Main Rd Potterhanworth - approved</p>	
483	<p><u>SPEED INDICATOR DEVICE</u></p> <p>A report into the status of the SID was circulated for discussion, outlining the cost of repairs and the effectiveness of deploying the device.</p> <p>It was proposed by Cllr G Jones, seconded by Cllr M Kaye and it was RESOLVED that no further spending would be approved for repair/replacement and that the device would no longer be deployed in the Parish.</p>	
484	<p><u>STRAW ON THE HIGHWAY</u></p> <p>DCllr Nick Byatt reported that investigation into a remedy is still ongoing. CCllr Ron Oxby reported that the LCC request to the school to trim back trees had now been carried out.</p>	
485	<p><u>PROGRESS REPORTS OF PARISH COUNCILLORS</u></p> <p>Nothing to report.</p>	
486	<p><u>NOCTON PARISH COUNCIL – DATES OF FUTURE MEETING</u></p> <p>It was noted that the next meeting of the Parish Council will be held on 14 April 2020, at The Hive, Wasps Nest, 7pm.</p> <p>It was noted that the date for the Annual Parish Meeting (to fall between 1 March – 1 June) tbc.</p>	
	<p><u>Public Question Session</u></p> <p>No comments.</p>	
487	<p><u>TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL MATTERS.</u></p> <p>It was proposed by Cllr E Murray, seconded by Cllr M Kaye and it was RESOLVED to exclude the public and press for consideration of the following confidential matters.</p> <p><i>The public and press left the meeting at this stage. (20:48)</i></p>	
	<p><i>The meeting adjourned at 20:48 and re-convened at 20:58. The Chair made a concession that the meeting could proceed after 21:00.</i></p>	
	<p>a) Following receipt of a historic invoice (May 2019) from Delta Simons to Simons Group for investigative works carried out relating to the VH rebuild, which had been re-issued to the PC (December 2019) by the newly formed Simons Group (following Simons Group going into administration) It was proposed by Cllr M Kaye, seconded by Cllr E Murray and it was RESOLVED that the invoice be paid direct to Delta Simons. It was noted that that no official notification regarding the placing into administration, nor any correspondence from any Administrator had been received by the PC to date and that the PC had not been made aware of any financial arrangements relating to the administration of Simons Group.</p> <p>It was agreed that Simons Group be advised that payment would be made to Delta Simons.</p> <p>b) It was agreed that the draft Job Description and Contract of Employment for the posts of Hub Manager and Hub Cleaner be accepted and issued to the temporary post holders.</p>	Clerk
	<p>There being no further business the Chair closed the meeting at 21:06</p>	