

NOCTON PARISH COUNCIL – CONTINGENCY PLAN (CP) REPORT OF ACTIONS TAKEN

Minute refs will be ratified at the next available meeting and recorded as Minutes for PC business during this time

MINUTE	DATE	ITEM	
508	28/04/20	<u>Charitable Trust Deed:</u> It was agreed that the clerk contact suitable person(s) to draft/create the above document. The clerk has contacted the two persons and the advice is to use a legal expert.	Clerk
509		<u>The Hub Update:</u> Fire extinguishers. Firestop representative has been put in touch with MM for installation. Telephone Line. Request submitted to BT.	
510		<u>Planning applications:</u>	
	28/04/20	LCC REFERENCE: PL/0041/20 DEVELOPMENT: FOR THE CONSTRUCTION OF A COVERED DIGESTATE STORAGE LAGOON, PERIMETER BUNDING AND FENCING LOCATION: LAND OFF NOCTON FEN LANE, NOCTON GRID REFERENCE: 509231 365614 http://lincolnshire.planning-register.co.uk comments by 22 May. No comments at this stage, awaiting further details.	
	30/04/20	19/0398/VARCON Rushfield Lakes Station Road Potterhanworth - withdrawn	
	04/05/20	20/0496/HOUS 7 Church Lane Potterhanworth - application	
	04/05/20	20/0521/HOUS - Coachmans Cottage Nocton Hall Nocton – Comment submitted in support of the application, 06/05/20	clerk
	19/5/20	20/0582/HOUS 31 The Park Potterhanworth - 31 The Park, Potterhanworth	
	19/05/20	20/0608/HOUS Hammond House 1 Manor Court Nocton. Comment submitted in support 22/05/20.	clerk
	20/05/20	20/0585/VARCON Land To The Rear Of Shumac & Elm View Barff Road	
	20/05/20	20/0562/FUL 6 The Park Potterhanworth	
	28/05/20	Update from Planning regarding site visits during covid-19 (copied to PPH)	
511	10/05/20	<u>Village Keeper:</u> It was agreed that the Village Keeper will be taken off furlough and will commence work on Wednesday 13 May, following an update in Government guidelines. Payroll has been informed.	Clerk
	13/05/20	The village Keeper has carried out an inspection of the village and has compiled a list of works for action. Updates will be reported in the Clerk's Report.	VK Clerk

512		<u>Village Keeper – Equals Debit Card:</u> It was agreed that the VK be issued with an Equals Card with a max load of £50, for standard purchases, i.e. litter/waste bags, mower fuel, strimmer blades. Any additional purchases will require pre-authorisation, i.e. maintenance materials/equipment etc.	
513	20/05/20	<u>Charitable Trust Deed:</u> It was agreed that formal legal representation should be sought to formulate the Deed. Sills and Betteridge has been approached and a reply is awaited.	clerk
514	22/05/20	<u>Chair/Clerk telephone conference call:</u> The Chair/Clerk held a call to check/note any updates and issues.	

Please note that these notes will be formally ratified at the first available meeting.