

**a) 1. CLERK'S REPORT TO 01 June – 30 June 2020**

1. Approach made to Sills and Betteridge regarding the formulation of a Charitable Trust Deed. Cllr M. Kaye has held a telephone meeting and has reported the notes. Quote for works awaited.
2. Tree works carried out at the Sheiling, Nocton Green, have been carried out under approval of NKDC, however NKDC reported that the documentation had been issued to Harmston PC instead of Nocton PC in error. (15/06/20). The NKDC email confirming the mix-up has been forwarded to the homeowner.
3. Maher Millard has confirmed demolition/rebuilding costs for Insurance purposes (11/06/20). Awaiting building construction information.
4. E-ON transfer still in work. An update from E-ON received 18/06/20 still has incorrect information. Invoice received.
5. Unauthorised use of the Hub carpark by members of the public has been noted. Laminated notices are to be posted to state that public parking is not permitted, and parking is for Hub users only. (18/06/20).
6. Three applications have been received for the two Cllr vacancies to date.

**a) 2. CORRESPONDENCE:**

- b) Email regarding footpath exit onto road. Circulated to all (01/06/20). Reported to LCC Highways 03/06/2020 and reply sent to complainant to confirm this. Highways responded as no further action. Copy sent to the Original poster. (18/06/20).
- c) Email received from resident, who has received an anonymous letter of complaint regarding grass cutting in Wellhead Lane. (22/06/20) circulated to all.  
It has been confirmed to the correspondent that, historically, grass here has been cut by residents and that the community is largely appreciative of this.

**a) 3. TRAINING:**

- i. LALC will facilitate training for some sessions using Zoom.

**WEBSITE:**

Website subscribers: 17

**b) Financial Report**

1. To note balances as at 30/06/2020

Bus Bank Account	£61,710.69
Interest on Bus Bank Account	£2.07
Treasurers Account	£3,985.51
Uncleared payments	NIL
Income received (included in balances):	
Dunston PC. (Share of Book of Condolence)	£25.00
VAT refund for Jan/Feb	£10,440.24
HMRC, furlough refund	£393.05

(VK furloughed 24/03/20-13/05/20)

Income received (excluded in balances):

Equals Card Balance £225.17

(RK £186.47. CS £38.70)

## 2. To note Payments made from 01/06/2020 – 30/06/2020

20	08/06/2020	OPUS ENERGY	39143992	ENERGY-STREETLIGHTS	4.91	DD	01/04/20-30/04/20
21	08/06/2022	OPUS ENERGY	39143993	ENERGY-STREETLIGHTS	5.28	DD	01/04/20-30/04/20
22	08/06/2020	OPUS ENERGY	39143994	ENERGY-STREETLIGHTS	23.02	DD	01/04/20-30/04/20
23	08/06/2020	OPUS ENERGY	39143995	ENERGY-STREETLIGHTS	9.61	DD	01/04/20-30/04/20
24	08/06/2020	E-ON	INV 098818	MAINTENANCE-STREETLIGHTS	93.60	BACS	QI
25	08/06/2020	CARRICK LEATHERGOODS	322400	CONTINGENCY	25.04	BACS	BOOK OF CONDOLENCE SHARE
26	01/06/2020	VIKING	532430/046	CLERK EXPENSES	69.53	EQUALS	STATIONARY-PAPER/INK
27	08/06/2020	CAME AND COMPANY	5320884	INSURANCE	521.03	BACS	01/06/20-31/05/21
28	08/06/2020	FACESHIELDS FOR KEY WORKERS	DONATION	VILLAGE MAINTENANCE	5.00	EQUALS	FACE SHIELD DONATION
29	25/06/2020	COLIN SMITH		VK SALARY	377.87	SO	JUNE
30	25/06/2020	R KEILLAR		CLERK SALARY	399.60	SO	JUNE
31	25/06/2020	R KEILLAR		CLERK OFFICE	15.00	SO	JUNE
32	02/06/2020	TESCO/CS		VILLAGE MAINTENANCE	3.95	EQUALS	LITTER BAGS
33	23/06/2020	SLEAFORD SERVICE STATION/CS		VILLAGE MAINTENANCE	4.05	EQUALS	FUEL
34	27/06/1900	TESCO/CS		VILLAGE MAINTENANCE	3.30	EQUALS	LITTER BAGS

## 3. To note Grants and Loans:

200 Club Monies	£1000
Open Gardens	£800
VHMC Donation	£3000
Co-op Grant	£646.61
PWLB	£500,000
WREN Grant	£61,463.
Donation (private)	£600
VHMC balance of Funds	£9,700.00

4. Internal Audit: Mr T Holleran has confirmed that the IA is complete. The clerk will arrange to meet/collect the documentation so that the External Audit papers can be populated and approved.
5. External Audit 2019-2020: PJK Littlejohn, update on arrangements received. Deadline for submission is 31 August 2020
6. VAT Reclaim for April/May/June pending.

Police Report:. Information relating to crime can be found here.

<https://www.police.uk/lincolnshire/NC39/crime/>

Police newsletter for March – (circulated to all)

[http://parishes.lincolnshire.gov.uk/Files/Parish/838/BBH\\_NPT\\_Newsletter\\_4\\_MARCH\\_2020.pdf](http://parishes.lincolnshire.gov.uk/Files/Parish/838/BBH_NPT_Newsletter_4_MARCH_2020.pdf)

Village Keepers Report: To follow – please see the PC website of individual monthly report.